

# The St Marylebone Church of England School

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Headteacher: Ms Kathryn Pugh, MA Cantab, PGCE, NPQH

17<sup>th</sup> May 2018

Dear Parent/ Guardian

## Re: Year 8 Activity Week – Monday 9<sup>th</sup> to Friday 13<sup>th</sup> July 2018

The School is always looking for opportunities to enrich our students' learning experience to enhance their studies. In this spirit, we have organised a series of activities that are closely related to your child's studies across the curriculum for the Year 8 students who are not going on the Shropshire activity centre or New York choir residential trips.

### How the week will run:

All activities will take place during the **regular school day and attendance is obligatory**. Students are expected to bring their pencil case and planner. Please see below for advice on what needs to be worn each day. We will remind students of any other requirements on a daily basis.

### The activities for Year 8 include:

**Monday: Camp craft: *PE kit required all day***

Learning basic camping skills – including First Aid, using a Trangia, putting up a tent, ruck sack packing & campsite games.

**P5 & P6: Art – Gallery workshop.**

**Tuesday: School uniform compulsory**

Enterprise Day with the construction company Willmott Dixon – a project design with a budget!

**Wednesday: Trip: School uniform compulsory and packed lunch required**

A day trip to London Zoo

**Thursday: Personal Wellbeing Day: Dance or PE kit including trainers compulsory**

Zumba, Mindfulness, Yoga & Hoopla-Hooping

**Friday: Trip: Students may come in non-uniform - trainers required. Packed lunch needed.**

Horniman Museum & Sydenham Woods

### What to bring for the day trips on Wednesday and Friday:

*(Reminder: the school cannot be held responsible for the loss or damage to personal belongings.)*

- Packed lunch (unless provided by the school) including a cold drink (necessary for the journey both ways)
- A waterproof jacket & umbrella
- Some spending money (optional) for refreshments & for souvenir shopping
- Cameras, mobile phones etc (brought at the student's own risk)

This week is a really valuable and exciting opportunity and we hope your child will be able to take part. We have endeavoured to keep the cost to a minimum at this time of year. We are asking for contributions of **£20** to cover the cost of the trips. We ask that you make payment on ParentPay by **Tuesday 26<sup>th</sup> June**. We understand that some families' financial circumstances might make this impossible and we wish no-one to suffer hardship by making a contribution. Please note that without sufficient contributions it is unlikely that the trips will be able to proceed and the school may have to cancel some activities. If you are able to contribute, please do.

The School will evaluate whether the workshops can be run cost-effectively as we cannot run all workshops where the cost to the School would have a detrimental effect on other educational commitments. If the visit does have to be cancelled due to insufficient contributions then the school will refund all monies paid. If, following collection of sufficient contributions and after the School's decision to proceed with a workshop, your child wishes to withdraw from the workshop then refunds may be limited to the amount that the school is able to recover on cancellation.

We hope that your daughter enjoys these activities. Please can you confirm that your daughter will be able to participate in the off-site trips by completing & returning the reply slip below **by Tuesday 26<sup>th</sup> June**.

May I please remind you that all students will be expected to behave as a true ambassador of the school throughout the visits and that any student who misbehaves may be requested to remain on site during future trips.

Thank you in anticipation of your support.

Yours faithfully

Ms S Ellis  
Assistant Headteacher  
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Ms A Williams  
Head of Year 8  
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Please make the payments using ParentPay, our secure online payment system, using the login previously provided. *Please visit [www.parentpay.com](http://www.parentpay.com).*

Making secure payments online using your credit or debit card

All parents have a secure online account, and we urge you to activate it if you have not done so already. If you have lost your account details, or you are new to the school, then please contact Patsy Stelios at school. Once activated, you can change your username and password. If you have more than one child at the school, you can merge their accounts to create one log-in. Making a payment is straightforward and ParentPay holds a payment history to view at a later date; no card details are stored on the system. As soon as you activate your account you can make online payments.

Making secure payments by cash at your local PayPoint stores

You can pay by cash by taking a barcode, available from Reception, and your payment to your local PayPoint store. The till operator will scan the barcode and issue you with a receipt for the cash handed over. PayPoint payments are recorded by ParentPay in the same way as online payments and may be seen in your payment history under 'My accounts'. In this way, the school will have an automatic record of any payments that have been made. Be aware that it may take a few days for a PayPoint payment to be transferred.

**Reply slip**-----

**ON SITE ACTIVITY WEEK REPLY SLIP FOR YEAR 8 2018**

Please return to Reception by **Tuesday 26<sup>th</sup> June**

Name of student: \_\_\_\_\_ Tutor group: \_\_\_\_\_

Trip & day		Yes	No
<b>Trip to London Zoo: Wednesday 11<sup>th</sup> July</b>	I am willing for my daughter to participate in the trip to <b>London Zoo</b>		
<b>Departure from the Zoo: Please indicate your preference:</b>	I am willing for my daughter to <b>travel home directly</b> from the Zoo		
	I would like my daughter to <b>return to the school</b> with the teachers in charge.		
<b>Trip the Horniman Museum &amp; Sydenham Woods: Friday 13<sup>th</sup> July</b>	I am willing for my daughter to participate in the trip.		

Any **relevant medical information** that we should be aware of for the purpose of the trips:

\_\_\_\_\_

Signed by parent/ guardian: \_\_\_\_\_

**Please ensure that the reply slip has been returned by Tuesday 26<sup>th</sup> June. Thank you.**