

The St Marylebone Church of England School

64 Marylebone High Street

London W1U 5BA

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Headteacher: Ms Kathryn Pugh, MA Cantab, PGCE, NPQH

23rd January 2019

Dear Parents and Carers,

PARENT GOVERNOR ELECTION

Would you – or someone you know – like to be a Parent Governor? Our School Governing Body has a vacancy for a Parent Governor and we are looking for nominations from parents who would be interested in filling this role.

The role of the Governing Body is to help shape the overall direction of the School, monitor progress and standards, review and approve the budget, appoint and support the Headteacher and senior staff, review policies and procedures and ensure the School fulfils its statutory duties.

Governing Body meetings are held on Tuesday evenings. There are six meetings a year and Governors are also expected to be a member of a sub-committee which will also meet on a Tuesday six times a year. For more information about the role of a School Governor please contact our Clerk, Martha Blackwell, (clerk@stmaryleboneschool.com). Training and support will also be provided.

If you are interested, please fill in the form below, including the signatures of a proposer and a seconder who must be a parent or carer of a pupil at our school. Please also include a short statement about yourself (a maximum of 150 words) with, if you wish, a passport sized photograph. This information will be circulated to all parents in the event of an election; which will be held if there is more than one nomination. Your form, statement and optional photograph should be given to Dot at Reception by 12.30pm on Thursday, 7th February 2019.

The election will be by ballot and every eligible parent will be able to vote. We will send you more information about this later.

The closing date for the receipt of nominations is 12.30pm on Thursday, 7th February 2019. Please contact Dot at Reception if you require another copy of this letter. A copy can also be found on the School Website.

Yours faithfully,



Kathryn Pugh
Headteacher

ELECTION OF A PARENT GOVERNOR

Please return to Dot at Reception by 12.30pm on Thursday, 7th February 2019

Name of nominee _____

Student's name _____

Signature of nominee _____

Student's form _____

Proposed by _____

Student's name _____

Signature of Proposer _____

Student's form _____

Seconded by _____

Student's name _____

Signature of Seconder _____

Student's form _____

Specialist Arts, Maths and Computing College

The St Marylebone Church of England School is a charity and an academy trust company, limited by guarantee, and registered in England and Wales. Company number: 7719620.

Registered office: 64 Marylebone High Street, London, W1U 5BA. Website: www.stmaryleboneschool.com