



HOME - SCHOOL AGREEMENT

The St Marylebone CE School ("the School") aims are:

- The pursuit of excellence: excellence in our academic and cultural achievements, excellence in our social and community life and excellence in our spiritual search.
- The provision of a high quality education for pupils of all abilities, backgrounds and ethnicities in a supportive environment that is caring, orderly and stimulating.

In line with the School's Church of England ethos, the relationship between the School and students' homes is really valuable. In terms of this relationship:

The responsibilities of the School are to:

- deliver the curriculum as required by the DfE
- provide a range of extra-curricular opportunities
- contact home if there are concerns over attendance, punctuality, standard of work, behaviour or the welfare of the child
- promote equality of opportunity for all connected with the School regardless of race, culture, gender, religious belief, class, physical ability or sexuality
- report to parents / carers as appropriate; assess and monitor progress and attainment
- keep parents / carers informed of the School's events as appropriate
- make available the School's policies for parents/carers as appropriate
- observe and enforce the guidelines set out in the School's policies.

The responsibilities of parents / carers are to:

- observe term dates and not take holidays with their children during term time
- support full attendance at school unless their child is seriously unwell
- support their child's participation in the School's extra-curricular programme
- ensure that their child arrives at the School punctually
- ensure that their child arrives at the School in the correct uniform
- inform the School of illness by telephone on the first day of absence
- notify the School of any events at home which could affect their child's progress and well-being
- be supportive of the School's rules, sanctions and policies
- encourage their child to adhere to and respect the guidelines set out in the School's E-Safety policy
- support attendance in Church assemblies every Monday and for special services
- support their child in achieving their best
- support the School's requirement for students to move between sites during the day.
- agree that their child follows the School's revision and study guidelines off-site when they preparing for public exams
- attend Parents' Evenings and other appropriate meetings

Please note: the Headteacher can authorise non-medical absences in exceptional circumstances but permission must be sought from the Headteacher **prior** to absence. These requests are dealt with on a case-by-case basis. Requests to take holidays during term time will not be authorised.

The responsibilities of students are to:

- arrive at the School on time every day and to be punctual to lessons
- attend the School every day unless seriously unwell
- sign in at reception if they arrive after close of registration
- arrive in the correct uniform, with the correct books and equipment for that day

- bring into the School no valuables, large amounts of money or items not allowed onto school premises eg. glass bottles, expensive electrical items, cigarettes, alcohol, drugs, e-cigarettes or other banned items. The School cannot take responsibility for money or personal items that are lost in school or on school trips.
- switch off their mobile phones and keep them out of sight in their bags at all times during school
- follow all the School's rules and teachers' instructions
- adhere to and respect the guidelines set out in the School's E-safety policy
- treat all members of the School's community and visitors with respect and compassion
- make the most of the School's extra-curricular programme
- take pride in their learning by trying their hardest at all times, completing all homework to the best of their abilities, asking for help if they need it and catching up with any work missed through absence
- use their homework diary and Google Classroom effectively to enable learning at home
- pass on any letters or other messages between home and the School
- respect the School's premises and property and take care of the environment
- represent the School positively in and around school, travelling to and from school, on school trips. This includes not using offensive language and treating others courteously, including members of the public.

Under no circumstances must any student smoke (including e-cigarettes), drink alcohol, gamble, take drugs, carry offensive weapons or engage in anti-social behaviour on or near school premises, on the journey to or from school, or when on a school trip. The School promotes positive learning behaviour. The Behaviour for Learning Policy outlines how this is managed (hyperlink to the BFL Policy). Under this policy students may be kept after school for up to 30 minutes without the School contacting parents / carers.

Health & Safety

All adults and students onsite, or involved in school-related activities off-site, are expected to:

- exercise personal responsibility for safety of self and others
- dress appropriately, mindful of health and safety implications (this precludes unsuitable footwear, jewellery, personal items and includes banned items and substances).
- observe all the safety rules of the School and the instructions given by staff in an emergency
- use and not wilfully misuse, neglect or interfere with equipment or property provided for their safety

USE OF STUDENT PHOTOGRAPHS

There are many occasions throughout the school year when photographs and video of students are taken. The School would like to use these in an appropriate fashion, as a record of school trips and events, on promotional material, and to celebrate students' work and success. To this end, the School would like your permission to use your child's image on its website (and on other appropriate documents).

Child Protection: The school takes the issue of child protection very seriously, and always takes a common sense approach when publishing the image of a student. We will never write your child's name next to their photograph. We hope you can appreciate the value of recording the students' time here at St. Marylebone, but if you would like to discuss this further, please contact Mr Peter Jordan, Senior Deputy Headteacher at p.jordan@stmaryleboneschool.com.

I give my permission for St Marylebone School to use an image of my child on their websites and/or other publications. I will notify the School if I wish to withdraw consent.

Name of student

.....(BLOCK CAPITALS PLEASE)

Signature of parent/carer Date

USE OF STUDENT INFORMATION

The School makes good use of the Local Authority's children's services and has a statutory obligation to work with these services. As such we are required to share with the Local Authority the following information about students: name, address, date of birth. The School also uses *G suite for Education* to provide email, cloud storage and arranging teaching resources and homework. The School shares student names to create email addresses for these in-school educational services. Please contact us if you have any concerns about your child's name being shared with *G suite for Education*. The School's Privacy Notice provides further information of the use of Student Information. This is available on the website link: <https://goo.gl/4tyAyz>

From time to time the local authority health and nursing service asks for students' names and addresses so that relevant health information can be posted to families before school vaccinations. As such, we are requesting your permission to share this information.

I give permission for the School to share my child's name, address and date of birth with the local health service (NHS):

Name of student: (BLOCK CAPITALS PLEASE)

Signature of parent / carer..... Date

PARENT / CARER AGREEMENT

STUDENT AGREEMENT

I agree with the expectations and agree to support the policies of the school

Name of parent/carer:

Name of student:

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(BLOCK CAPITALS PLEASE)

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...
(BLOCK CAPITALS PLEASE)

Signature of parent/carer:

Signature of student:

.....Date
.....

.....Date
.....

Please return one signed, completed copy of this Home-School Agreement to the School and retain the other copy at home.